FirstView®
Self-Guided Tools

Registering with your School Code
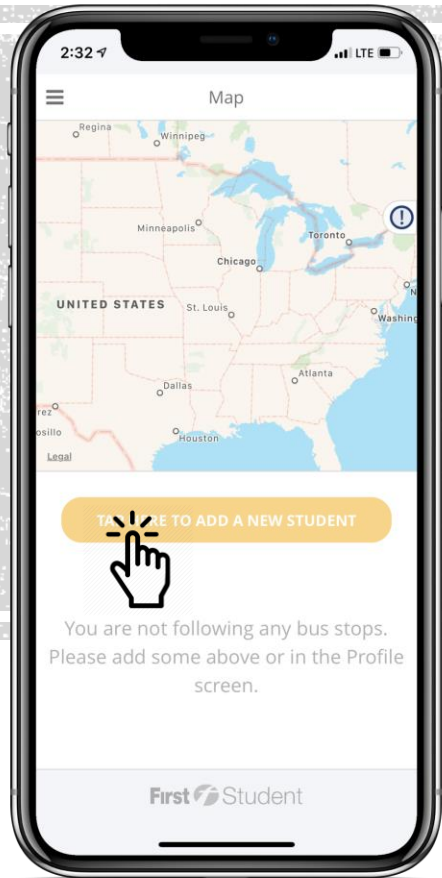
Step 1:
Download app, Register,
& Log-in.

Step 2:
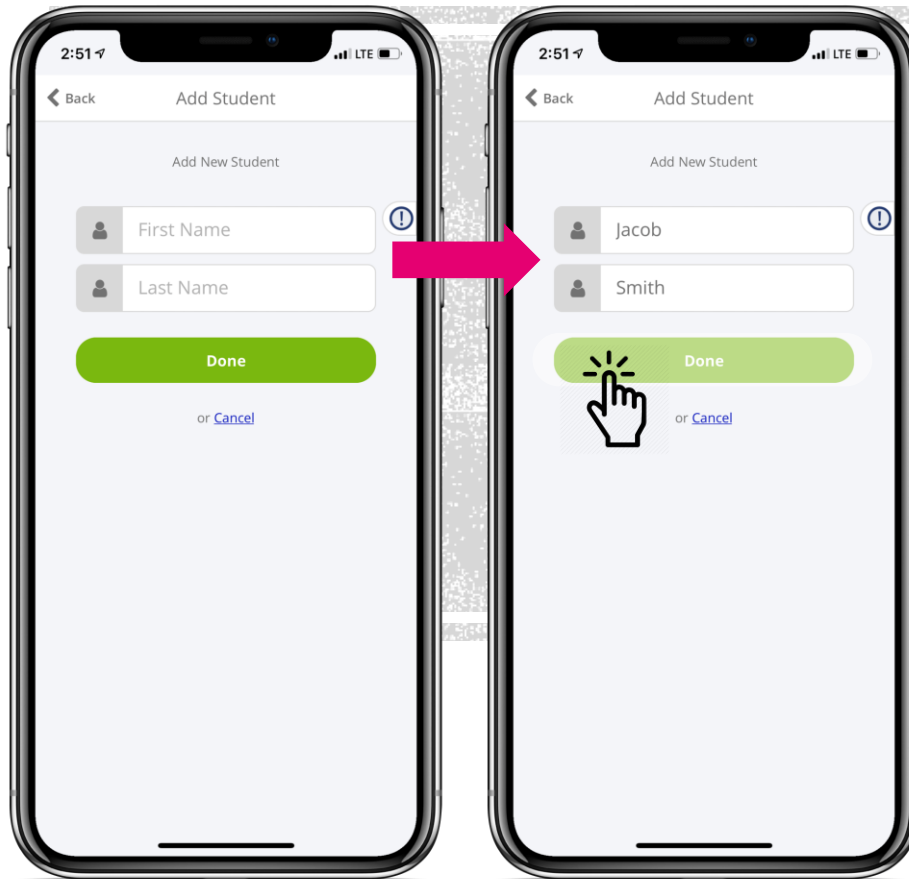Click the yellow message box to add you first student.
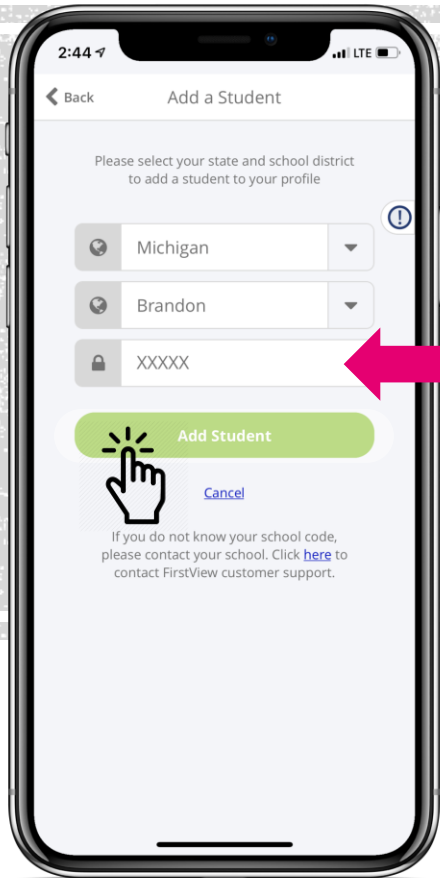
Step 3:

Select your state and school district from the drop-down. Add your school code, which is UGUH. Click 'Add Student'.

Step 4:
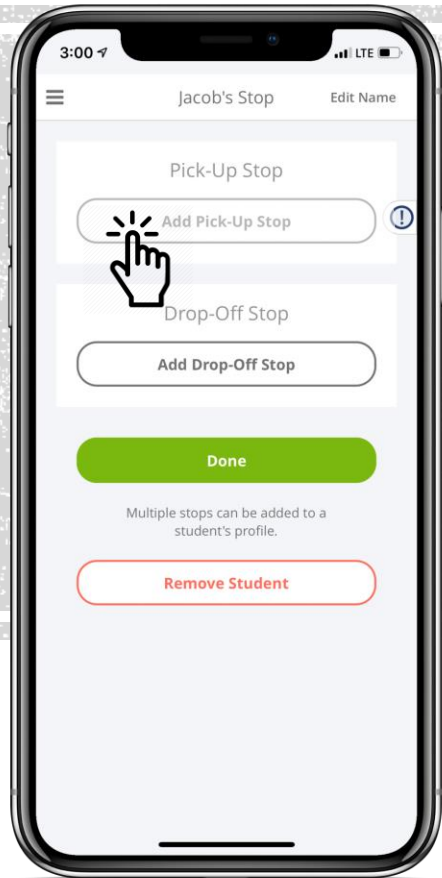
Enter your student's first and last name.
Click 'Done'.

Your student is added!
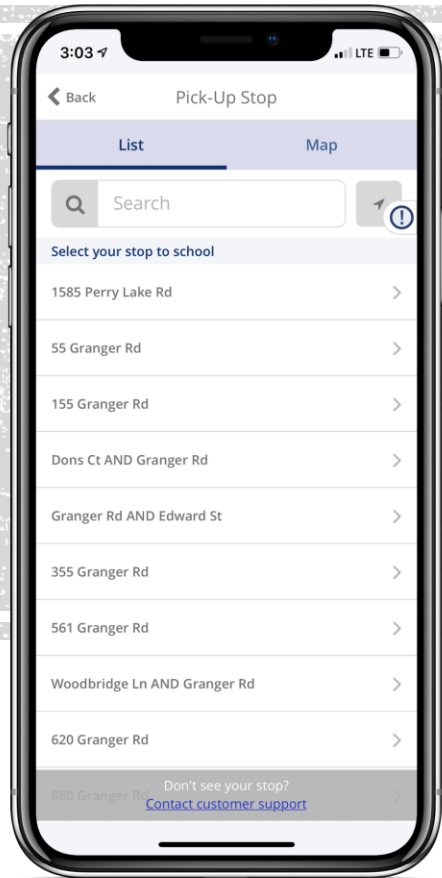
Next, let's add your student's assigned stop.
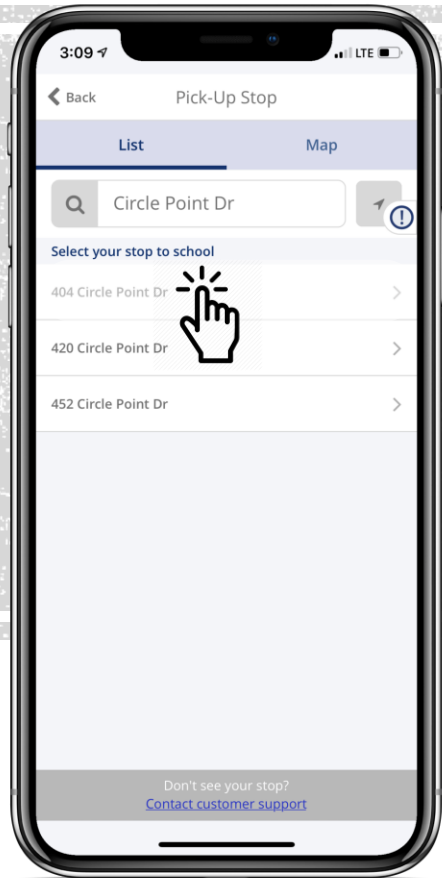
Step 1:
Click 'Add Pick-Up' Stop.

Step 2:
Click 'List'.
Type in your stop address.
Click on the correct stop
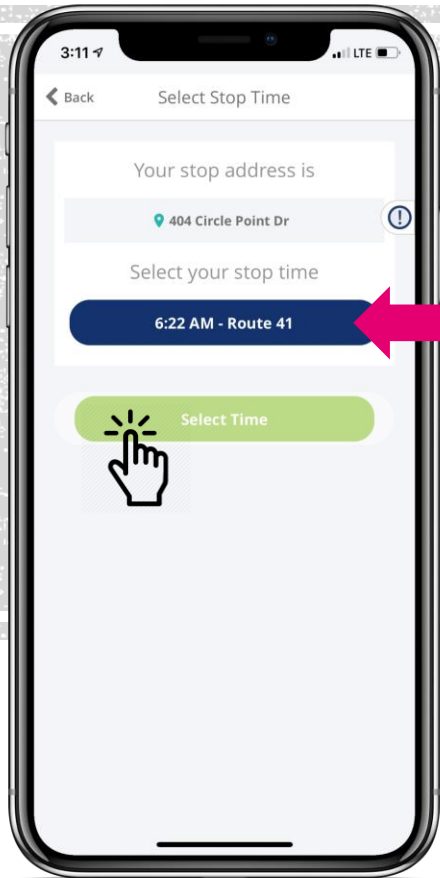from the search results.

Step 3:
All available stops matching your search will appear.*
Select the stop address you'd like to add.

* Don't see your stop available? Reach out to our support team at support@firstviewapp.com for help.
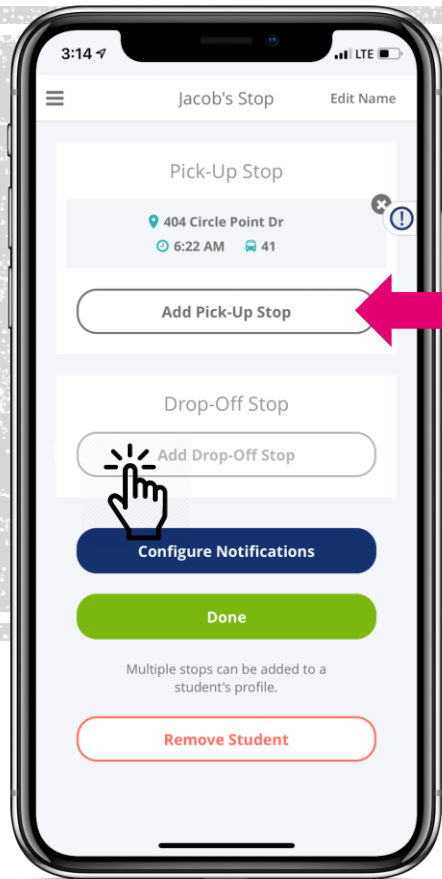
Step 4:
Select from the available times listed for your stop. Click 'Select Time' to confirm.

Step 5:

The pick-up stop is added. Click 'Add Drop-Off Stop' to add the afternoon stop.

Step 6:
Click 'Map'
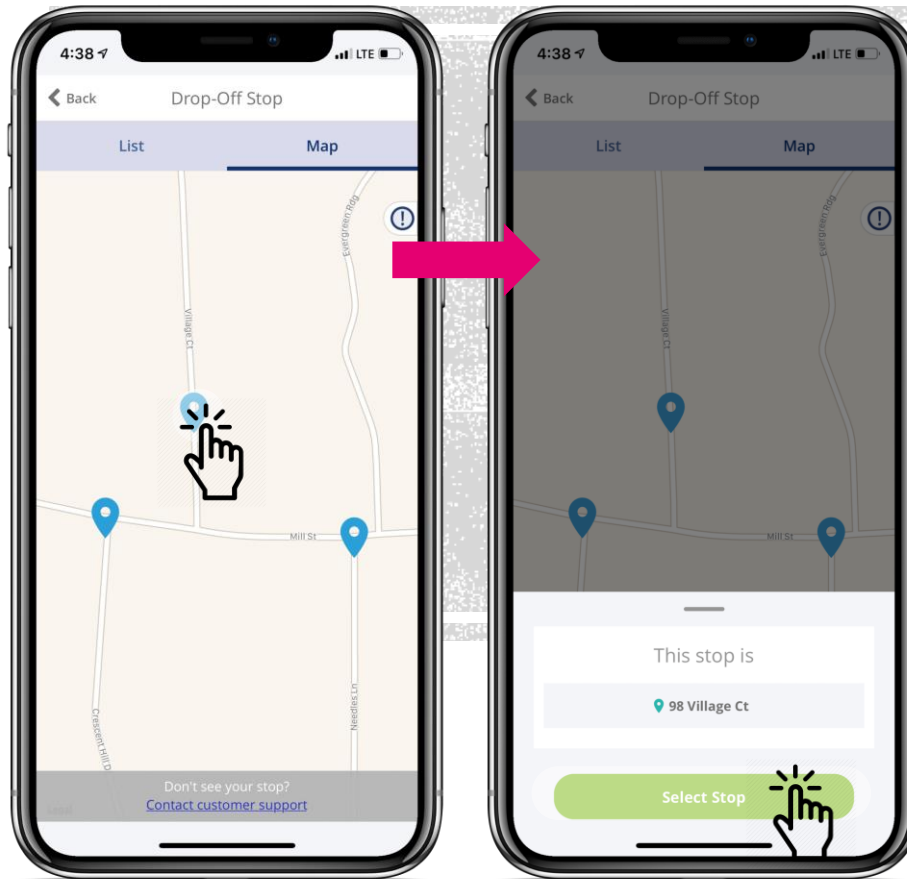Click on a circle to zoom in and view that group of stops.

Step 7:
Click the stop icon to view the stop address. Click 'Select Stop' to confirm.
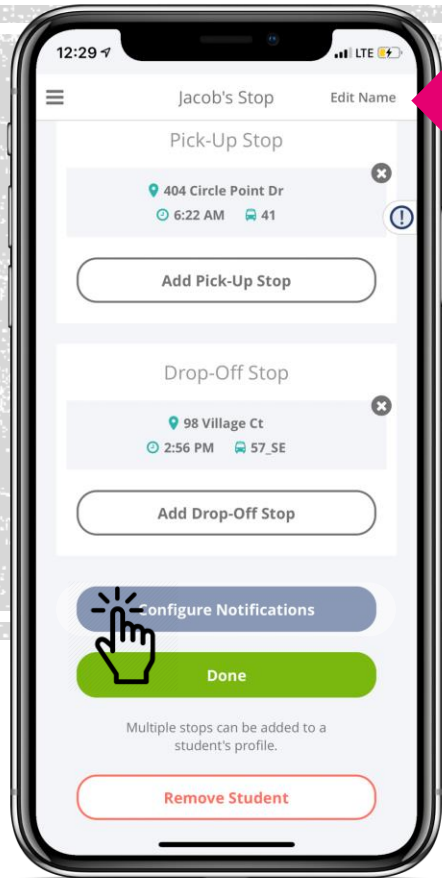
Step 8:

Select from the available times listed for your stop. Click 'Select Time' to confirm.

* Don't see your stop available? Reach out to our support team at support@firstviewapp.com for help.

Step 9:

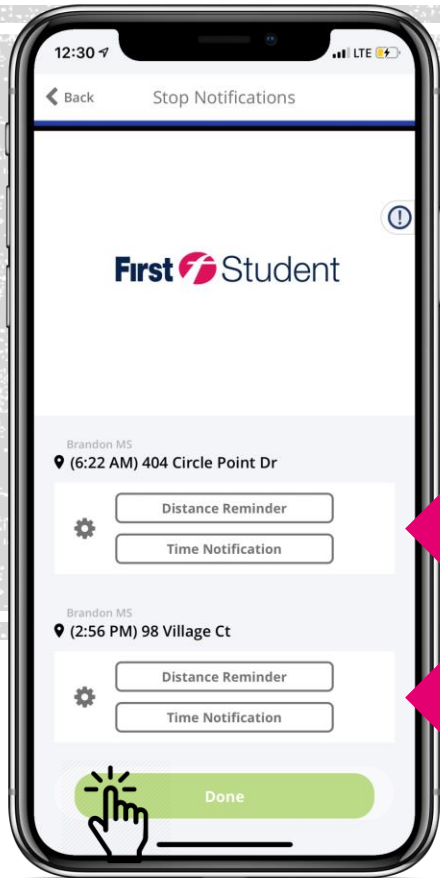The drop-off stop is added. Click 'Configure Notifications' to set up alerts.
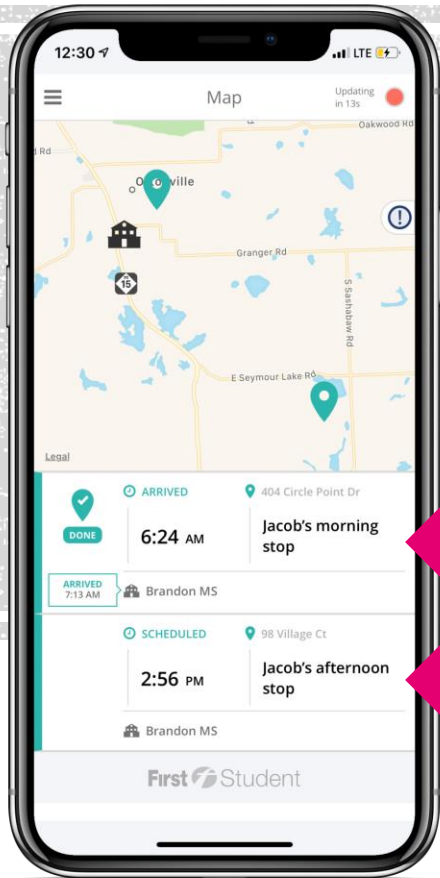
Step 10:
Setup optional alerts for your student's routes. These can be edited from your profile later on as well.

Step 11:
Your student's stop information is now displayed on the map for tracking.

Thank You for being a FirstView Customer!