

## Adlai E. Stevenson High School Extracurricular/Co-curricular Code of Conduct

### **Philosophy:**

Adlai E. Stevenson High School views participation in athletic teams, fine arts performance groups, student activities clubs, and other extracurricular/co-curricular activities as a privilege, not a right. Students who choose to participate in extracurricular/co-curricular activities accept additional responsibilities as representatives of Stevenson High School. The Board of Education, Administration, staff, and coaches of Adlai E. Stevenson High School believe that our students represent our highest standards, including our core principles: responsibility/accountability, integrity, acceptance, and empathy. Participation in extracurricular/co-curricular activities provides exceptional life-learning opportunities. This Code of Conduct specifically establishes high expectations and standards for all extracurricular/co-curricular participants. These expectations embody a total lifestyle approach with an emphasis on respect for self, others and property; loyalty to self, classmates, staff, coaches, sponsors, and school; ideals of true sportsmanship; and maturity to fully accept choices made and their consequences. The implementation and effectiveness of this Code of Conduct is dependent on a collective commitment from students, parents, and school personnel, along with a proactive approach to prevention and assistance.

### **Period and Scope:**

The Code applies to all students who participate in voluntary, school-sponsored activities that are not part of an academic course. The Code requirements must be followed by these students on and off campus, 24 hours a day, seven days a week, 365 days per year. A student's Code record and consequences are cumulative, regardless of category, beginning with the student's and parent's/guardian's initial written/electronic acknowledgement of this Code during the registration process and continuing throughout the student's entire high school career. Students who violate the Code when their extracurricular/co-curricular activity(ies) is out of activity/season may have consequences applied during the student's next activity/season. This may also include consequences carried over and applied during the student's next school year.

The Code provides a minimum guidance when addressing certain conduct of students participating in extracurricular/co-curricular activities. It does not enumerate every situation or conduct for which discipline may be imposed on a student. A violation of the Code, and any disciplinary consequences imposed for a violation, will be determined on a case-by-case basis, considering the particular facts and circumstances and egregious nature, if any, of the violation.

Supervisors/coaches will be provided with information about any disciplinary consequences imposed on a student participating in their particular extracurricular/co-curricular activity. Each supervisor/coach may establish additional rules for the particular extracurricular/co-curricular activity regarding curfew, traveling, attendance at meetings/practices/rehearsals and performances/competitions, personal conduct, and personal appearance.

Rule enforcement will be consistent for all students who participate in extracurricular/co-curricular activities.

### **Extracurricular/Co-Curricular Tiers:**

Adlai E. Stevenson High School recognizes the diversity and uniqueness between the numerous athletic teams, clubs, and performance groups that fall under the Code. Therefore, a tiered system has been established to differentiate consequences for expectation and rule infractions.

Tier A:	Zero-Tolerance Clubs & Honor Societies	Best Buddies, NHS*, FMP, Operation Snowball, Student Government Officers, Patriot Pride, Peer Helpers, S.P.T. TriM, Thespians. *All NHS By-laws also apply.
Tier B:	Competitive Teams & Clubs	Athletics, Bass Fishing, Business Professionals of America, Chess, Color Guard, Debate, Economics, Future Business Leaders of America, History Fair, HOSA, Math, Model UN, Scholastic Bowl, Science Olympiad, Speech and Drama, Table Tennis Team, TEAMS, Youth and Government and any additional competitive pilot clubs added throughout the year.
Tier C:	Non-Competitive Clubs and Intramurals	Refer to the Student Co-Curricular Handbook for a complete list of activities.
Tier D:	Performance Groups	Fall Play, Musical, Freshmen/Sophomore Play, Winter Play, Spring Play, Mélange Dance Company, Repertory Dance Company, Drumline, Jazz Band, Jazz Lab, Lady Jazz, Just the Guys, Baroque Ensemble, Pit Orchestra, Improv Club, Fine Arts Festivals, Auditions & Competitions, StageCrafters, Madrigals, Jazz Etc.
Tier E:	Attendees of school-sponsored dances	Freshmen Mixer, Homecoming, Winter Formal, Project Dance, Prom

**Rules, Expectations & Disciplinary Consequences:**

**Attendance**

**Participation on Days of Absence: Tier B & Tier D**

In order to ensure "Success for Every Student," Stevenson High School establishes high academic expectations. To assist in accomplishing this goal, students are expected to be in attendance during the school day in order to participate in an after-school competitive event or performance activity the same day. For any student absence of more than one academic period, the student must receive clearance from the Athletic or Student Activities Office before the end of that school day to participate in the competition/performance.

**Out-of-School Suspension, & Alternative Day Assignment, & Saturday School Assignment:**

**All Tiers**

If a student receives an Out-Of-School Suspension (OSS), he/she may not be on the school campus or attend any school function for any reason, including attendance at a school dance or participation in any extracurricular/co-curricular activity practice session, rehearsal, competition, or performance on the day of and/or during an OSS.

If a student receives an Alternative Day Assignment (ADA), he/she may attend, but may not participate in, any extracurricular/co-curricular activity practice session, rehearsal, competition, or performance on the day of an ADA.

A student who receives a Saturday School assignment must fulfill the obligation as scheduled. A student may participate in an extracurricular/co-curricular activity on a Saturday once all Saturday School obligations have been fulfilled.

**Academic Eligibility**

**Violations**

As a member of the Illinois High School Association (IHSA), Stevenson adheres to and enforces the IHSA policy on academic eligibility. The IHSA policy requires a student involved in competitive events &/or performance activities to be passing a minimum of five classes (where the classes are 0.5 credit courses).

In addition, a student must pass a minimum of five classes (where the classes are 0.5 credit courses) each semester to be eligible for participation in competitive events &/or performance activities in the next semester.

Details regarding the IHSA academic eligibility policy are reviewed with participating students each season by the supervisor/coach and also available in the Athletic and Student Activities Offices.

**Consequences**

**Tier A, C, E:**

Consequences will be applied according to the rules of that extracurricular/co-curricular activity.

**Tier B, D:**

Attend 9<sup>th</sup> Hour sessions any week he or she is not passing a minimum of five classes. The student will be able to attend practice/rehearsal if it does not conflict with 9<sup>th</sup> hour, but he or she may not compete/participate for 7 calendar days or until the academic criteria are met, whichever is longer.

**Transportation**

**Tier B:** All students must travel to and from off-campus competitions by school-sponsored transportation, except that a student may leave the competition with his or her parent(s)/ guardian(s) if the student submits written parental permission to the particular supervisor/coach. Written parental permission must be submitted to the supervisor/coach prior to the competition. Extenuating circumstances will be handled by the Director of Athletics or Student Activities. Parents/guardians should contact the applicable Director well in advance of the competition if there are any questions.

**Dress Standards**

**All Tiers:** The school general dress standards apply to all extracurricular/co-curricular activities, except for uniforms and costumes approved by the Athletic Director or Director of Student Activities.

**Tier E:** The following are dress standards specific to females who attend Homecoming, Winter Formal, and Prom:

- Length: Long dresses are strongly recommended for Winter Formal and Prom. Females may wear dresses that are not floor length provided the length of the dress does not exceed 4 inches above the top of the knee and is not excessively form fitting.
- Neckline: Necklines on dresses may not at any point plunge drop/rest/go below the bust line; no excessive cleavage.
- Low Back/Backless: No dresses that drop/rest/go plunge below the height of the belly button on the back; no abdomen or torso may be exposed.
- Slits: Slits may not extend above the length of fingertips when the female's hands are at her side.
- Sheer Fabric: Any part of the dress comprised of sheer fabric constitutes the exposure of skin and can be used to enforce a dress standard violation.
- Undergarments: No undergarments may be exposed at any time.

School Administration reserves the right to make decisions on student dress based upon appropriateness and good taste. A student who fails to comply with these dress standards may receive disciplinary consequences and/or loss of privileges, including but not limited to denial of admittance or removal from the dance.

### Equipment & Uniforms

**All Tiers:** Any student may receive disciplinary consequences, including but not limited to a loss of privileges, and/or fees if in possession of Stevenson High School equipment, uniforms, and/or costumes not issued to him/her or who does not return equipment, uniforms, and/or costumes issued to him/her in the designated time period after the conclusion of his/her activity.

### Overnight Travel Experiences

**All Tiers:** Extracurricular/co-curricular activities may involve group overnight travel experiences and participation in these experiences is a privilege. Previous violations of the Co-Curricular Code of Conduct may result in loss of participation in one or more group overnight travel experiences, depending on the nature and severity of the student's violations. Any student who violates the Co-Curricular Code of Conduct during a group overnight travel experience may be removed from the overnight travel experience immediately. If removed, the student's parent/guardian will be contacted and be responsible for arranging the student's immediate return home. The student's parent/guardian will be responsible for paying any and all additional travel expenses related to the immediate return. In addition, the student's parent/guardian will not be reimbursed for any expenses paid for the student's participation in the activity or the original travel arrangements.

### Behavior/Citizenship

#### Category 1 – First & Second Violation Consequences

Violations	Consequences
<p>Category 1 addresses offenses of public displays of affection at school dances. School officials reserve the right to make judgments as to suitable dance movements. Students are expected to adhere to the following standards on and off the dance floor:</p> <ul style="list-style-type: none"> <li>• No grinding.</li> <li>• No bending over.</li> <li>• No straddling legs; both feet must remain on the floor.</li> <li>• No touching of breasts, buttocks, genitals or pressing up against one another in a manner that is inappropriate.</li> <li>• No "making out" (overt and/or prolonged public displays of affection).</li> <li>• Hands on waists or shoulders only.</li> </ul>	<p><b>Tier E:</b> Loss of privileges, including but not limited to denial of admittance or removal from activity. Contact parent(s)/guardian(s), depending on the nature and severity of the incident.</p>

### Behavior/Citizenship

#### Category 2 - First Violation Consequences

Violations	Consequences
<p>Category 2 addresses offenses of dishonesty and insubordinate and disrespectful behaviors. Examples include, but are not limited to, lying to school officials; cheating/plagiarism; and false identification.</p> <p><b>Note: Any image or content, including those posted online, that depicts behavior described above may be considered in assessing a Code violation.</b></p>	<p><b>Tiers A, B, C, D:</b> Suspension up to 15% of club/activity/ competition/performance and loss of leadership position.</p> <p>During the period of suspension from the extracurricular/co-curricular activity, the student is expected to attend and participate in all required practices, rehearsals, and meetings.</p> <p><b>Tier E:</b> Loss of privileges, including but not limited to denial of admittance or removal from activity. Contact parent(s)/guardian(s), depending on the nature and severity of the incident.</p>

### Behavior/Citizenship

#### Category 3 - First Violation Consequences

Violations	Consequences
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<p>Category 3 addresses aggressive behaviors. Examples include, but are not limited to, theft; fighting; bullying; harassment; hazing; fraternities, sororities, and secret societies; gang-related activities, Inappropriate Use of Personal Electronic Communication Device, Violation of Acceptable Use Guidelines.</p> <p>Note: Students who participate in extracurricular/ co-curricular activities commit to supporting, encouraging, and mentoring each other in their efforts to achieve individual and group goals within the vision and mission of District 125. Engaging in or encouraging hazing is strictly prohibited. This includes students who witness but do not report acts of hazing.</p> <p><b>Note: Any image or content, including those posted online that depicts behavior described above may be considered in assessing a Code violation.</b></p>	<p><b>Tier A, C:</b> Suspension for 20 - 40% of activity and loss of leadership position.</p> <p><b>Tier B, D:</b> Suspension for 20 - 40% of competitions/ performances and loss of leadership position. During the period of suspension from the activity, the student is expected to attend and participate in all required practices and meetings.</p> <p><b>Tier E:</b> Loss of privileges, including but not limited to denial of admittance or removal from activity. Contact parent(s)/guardian(s), depending on the nature and severity of the incident.</p> <p><b>All Tiers:</b> Student may be suspended from participation in the activity for a period up to one calendar year, depending on the nature and severity of the incident. Suspension from the activity may be reduced if the student successfully completes an appropriate corrective/education program.</p>
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<b>Behavior/Citizenship</b>	
<b>Category 4 - First Violation Consequences</b>	
<b>Violations</b>	<b>Consequences</b>
<p>Category 4 addresses the use or possession of a weapon; possession, use, distribution, purchase, or sale of prohibited substances; and other criminal activity. Examples of prohibited substances include, but are not limited to, tobacco, alcoholic beverages, illegal drugs, controlled substances, and performance-enhancing substances banned by the IHSA. This prohibition also includes participation in a plan to sell, purchase, possess, use, and/or distribute, prohibited substances.</p> <p><b>Note: Any image or content, including those posted online that depicts behavior described above may be considered in assessing a Code violation.</b></p>	<p><b>All Tiers:</b> Referral to Assistant Principal or Dean. Suspension for 20 - 100% of activity and loss of leadership position. Suspension from the activity may be reduced if the student successfully completes a community-based substance abuse or other corrective/education program.</p> <p>The student may be suspended from all extracurricular/co-curricular activities for a period up to one calendar year, depending on the nature and severity of the incident.</p>

<b>Behavior/Citizenship</b>	
<b>Categories 2 &amp; 3 - Second Violation Consequences</b>	
<p><b>Tier A, C:</b> Suspension up to 50% of activity and loss of leadership position.</p> <p><b>Tier B, D:</b> Suspension up to 100% of competitions/performances and loss of leadership position.</p> <p>During the period of suspension from the activity, the student is expected to attend and participate in all required practices and meetings.</p> <p><b>Tier E:</b> Removal from activity. Contact parent(s)/guardian(s).</p> <p><b>All Tiers:</b> Student may be suspended from participation in the activity for a period up to one calendar year, depending on the nature and severity of the incident. Suspension from the activity may be reduced if the student successfully completes an appropriate corrective/education program.</p>	

<b>Behavior/Citizenship</b>	
<b>Category 4 - Second Violation Consequences</b>	
<p><b>All Tiers:</b> Suspension from all extracurricular/co-curricular activities for a period of up to one calendar year. Suspension from all activities may be reduced if the student successfully completes an appropriate corrective/education program.</p>	

<b>Behavior/Citizenship</b>	
<b>Third Violation Consequences (for all Categories)</b>	
<p><b>All Tiers:</b> The student may be excluded from all extracurricular/co-curricular activities for the remainder of his/her high school career. The student may submit a petition, in writing, to the respective Director for reinstatement in an extracurricular/co-curricular activity, provided that at least one calendar year of exclusion has been completed from the date of the third infraction. Any reinstated student will be considered at the second-violation level.</p>	

**Self-Reporting:**

Students who voluntarily self-report their first violation of Categories 2, 3, or 4 to the Athletic, Student Activities, or Fine Arts Directors may have their consequences reduced depending on the nature and severity of the violation and/or whether the violation interferes with, disrupts, or adversely affects the school mission, instruction, activities, discipline and/or operation, or reasonably leads school officials to anticipate such interference, disruption, or adverse effect, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; (b) endanger the health or safety of students, staff, or school property; or (c) otherwise impinge on the rights of other students. A student will not receive reduced disciplinary consequences for self-reporting if the school reasonably suspects or has already become aware of the violation by other means; the student has been arrested or cited by law enforcement for the violation; or the student does not comply with the reduced consequences to address the violation.

**Due Process:**

- A. A student will be advised by the Dean of Students or particular Athletic/Student Activities/Fine Arts/Dean's Office of the charges against him or her. The student will be provided with the date and time of a meeting to discuss the charges if the meeting is not held immediately.
- B. A pre-disciplinary meeting is not required and the student may be immediately suspended when the student's presence interferes with, disrupts, or adversely affects the school mission, instruction, activities, discipline, and/or operations, or is reasonably leads school officials to anticipate such interference, disruption, or adverse effect, including but not limited to conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; (b) endanger the health or safety of students, staff, or school property; or (c) otherwise impinges on the rights of other students. In such cases, the notice and conference shall follow as soon as practicable.
- C. During the scheduled meeting, the student will be given the opportunity to respond to the charges.
- D. The student and his or her parent(s)/guardian(s) will be advised in writing by the Dean or Director of any disciplinary action imposed on the student for the violation, including the Board policy, school rule, and/or Code provision that was violated, and the opportunity to appeal the disciplinary consequence.
- E. The student and his or her parent(s)/guardian(s) may appeal the disciplinary action to the Principal or designee. During the appeal process, the imposed discipline remains in effect. The Principal or designee will take any action he or she deems appropriate. The Principal's/designee's decision on appeal is final.